

The Club is seeking a new Manager as below.

Any Member is welcome to apply. Also please feel free to put forward someone you think would be a suitable candidate. Please email alane308@gmail.com

cc. marknewlands203@gmail.com

TENNIS AND CLUB MANAGER AT HOLLAND PARK LAWN TENNIS CLUB (HPLTC)

HPLTC

HPLTC is an 850 Member private tennis club, with a 100 year history, set in the heart of London. The Club has 5 all weather and 3 grass courts, an elegant and recently refurbished Clubhouse located in secluded, quiet and attractive 2 acre grounds and garden, close to Holland Park Avenue.

THE ROLE

The Club is seeking a full time, permanent Club and Tennis Manager, to start as soon as possible, reporting to the Chairman/Committee, supervising a staff of four permanent and a varying number of seasonal staff, and 2 self employed coaches, and with responsibility for the smooth running of all aspects of the Club.

These include day to day administration, including accounts, reporting and cost control, management of the bar and catering operation, events and team matches, maintaining the Club's database and website and supervision of the general upkeep of the premises.

The successful applicant will ideally have several years tennis management experience, good IT and communication skills, and some familiarity with Club Health and Safety and Employment regulations.

Crucially, the successful applicant must also have an outgoing, positive and helpful attitude and temperament in order to create a friendly environment for our diverse Membership and visitors alike.

Job type : Full time, permanent

Salary : £45,000 - £50,000 per annum plus benefits

Hours : Flexible schedule. Some evenings and weekends required

Annual leave : 25 days per annum